

**Risk Assessment**

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing?</b>	<b>What further action is necessary?</b>	<b>Action by whom?</b>	<b>Actions by when?</b>	<b>Done</b>
<i>Look around your lathe and identify anything that might cause harm</i>	<i>If the risk associated with the hazard occurred what would be the outcome?</i>	<i>Describe your current precautions.</i>	<i>If your current precautions are OK nothing else is required other than to ensure it is still relevant, otherwise what else needs to be done?</i>	<i>Decide who will take the action</i>	<i>Decide when it needs doing (also include any period reviews such as each month or before each meeting.</i>	<i>Tick it off when you've done it.</i>
Power lead on the lathe	Operator or any person in passing could trip over the lead. Injury could be anything from nothing to broken bones, bruising, cuts depending where the person fell.	Tape lead to the floor with hazard tape.	Prevent public access to lathe working area by public/ Club members.	Operator and Club Committee	Each meeting	At each meeting
Unlabelled finishes such as sanding sealer	Could be mistaken for something else and used inappropriately, especially if inflammable	Do not decant finishes into other containers or make sure that all containers are clearly labelled with content and safety advice. Replace lid after each use. Keep out of public reach.	None			

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Tools	Could be dropped onto operator's legs/ feet causing serious injury.	Wear long trousers and stout shoes to protect against cuts.	None			
Wood comes loose during turning.	Piece of wood could fly into the public area causing injury.	In a public area, provide a safety screen of perspex which must be securely fastened to the lathe bench or a suitable stand in front of the lathe. On club premises ensure that all seats in front of the lathe are at least 2m away.	Check in place each event	Operator and Club Committee	Each event	Each event
If scorching wood: Wood catching fire.	The person demonstrating, the audience.	Ensure that there are no loose fibres of wood present before scorching starts. Ensure there is a fire extinguisher nearby.	Check in place if this is being undertaken during a demonstration	Operator and Club Committee	Each event	Each event
If scorching wood: Wood creating smoke.	The person demonstrating, the audience. Setting off Fire Alarms.	The purpose is to scorch the wood and not burn it. If smoke does start – stop and move to another area of scorching. Have a damp cloth nearby to smother any smoke.	Check in place if this is being undertaken during a demonstration	Operator and Club Committee	Each event	Each event

**Risk Assessment Template**

Risk Assessment for Hook Village Hall, Hook, Nr. Royal Wootton Bassett, Wiltshire, SN4 8EA

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Name (Please Print): ..... Date Completed: .....

Signature: .....